CYGENIX SOLUTIONS

Cygenix ScanLink Version 1.0.13

What's new, how to use it, and how to upgrade — the new Phone App, smarter Sales Invoice warnings, and everything added since 1.0.11.

Release guide | For AutoCount Accounting 2.x
Screens shown use sample company data.

1. Version 1.0.13 at a glance

Version 1.0.13 gives your phone a much bigger role, and adds credit control to Sales Invoices. It also rolls up everything released since 1.0.11, so customers upgrading from an older version get all of it at once.

New in 1.0.13	What it does for you
Phone Home screen	This month's documents scanned, posted and waiting, estimated hours saved, and a "Needs your attention" list.
Notifications	The phone tells you when new documents are ready for review.
Approve from the list	Approve a fully matched document with one tap, without opening it.
Search, View original, Lookup	Find any pending document, see the original photo or PDF, and look up customers, suppliers and items.
Multi-page photos	Photograph a long invoice page by page — it is sent as one document.
iPhone pairing code	Pair a Home Screen app by typing a code shown on the PC.
Sales credit control	Warnings for credit limit, overdue limit and AutoCount's invoice block on Sales Invoices.
Fixes	Scan-folder upgrade safety, clearer saved-company names, window text fixes, and more.

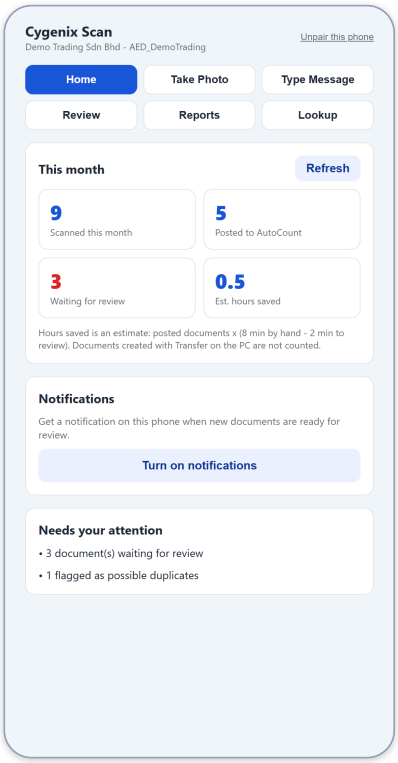
Added in 1.0.12 and earlier	What it does for you
Batch upload	Select many files and send them in one go with one summary.
Import Approved Now	Post every approved document into AutoCount with one click, after a check screen.
Several companies	Remember each client company and switch with **Connect & Open**; each has its own scan folder.
Usage & Time Saved	A dashboard of documents processed and hours saved.
Split PDF	Cut one scanned batch into separate documents; blank sheets are skipped.
PDF e-Invoice QR	e-Invoice QR codes are now read from PDFs as well as photos.
Price change, supplier memory, PO match, duplicate warnings	Purchase and Sales review checks (1.0.9–1.0.11).
Transfer	Delivery Order → Sales Invoice, Goods Received Note → Purchase Invoice.

2. The new Phone App

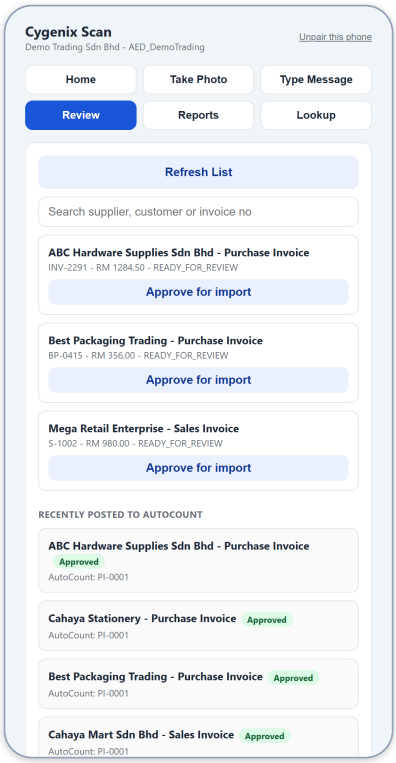
> **Needs Connector 1.0.13.** The new phone features appear for phones paired to a PC running 1.0.13 or later. A phone paired to an older Connector keeps the original four tabs, so nothing changes until you upgrade.

Home — your day at a glance

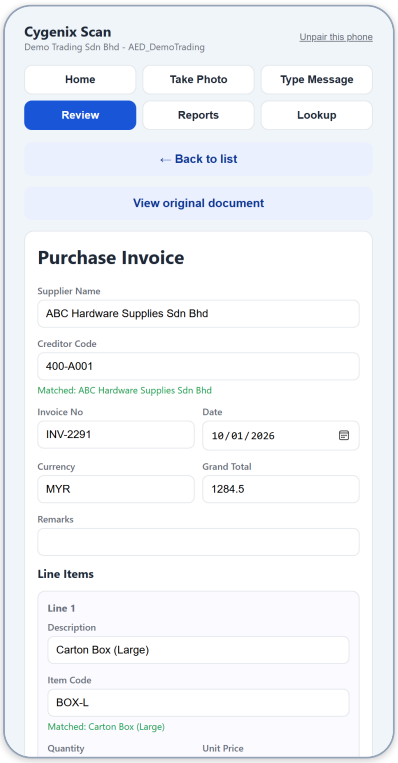
Home shows this month's numbers and what needs attention: documents waiting for review, possible duplicates and documents that could not be read. The hours-saved figure is an estimate (posted documents × 6 minutes, based on 8 minutes by hand and 2 to review).



Home



Review list with search and Approve



Review a document

Review: search, view the original, approve

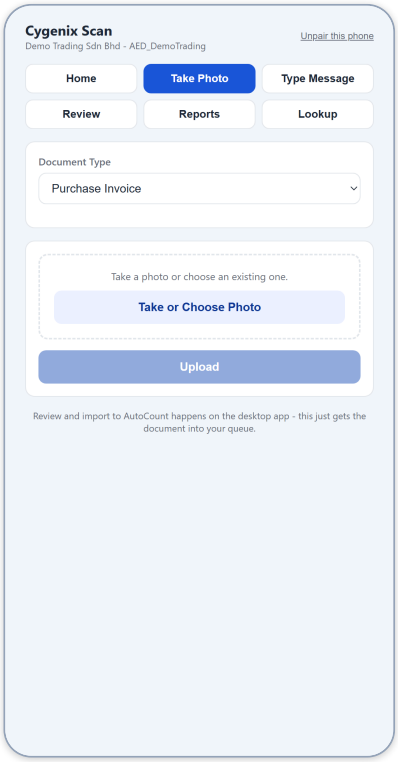
- **Search** box: type a supplier, customer or invoice number. It searches your whole history, not just the newest documents.
- **View original document** opens the photo or PDF that was uploaded, so you can compare it with what the AI read.
- **Save & Approve for Import** saves your corrections and marks the document ready for the PC to import.
- **Approve for import** on the list approves a document exactly as read. It only works when the supplier or customer, every item and the total already match AutoCount — otherwise the full review opens so you can fix it first. You always get a confirmation box.

Take Photo: several pages, one document

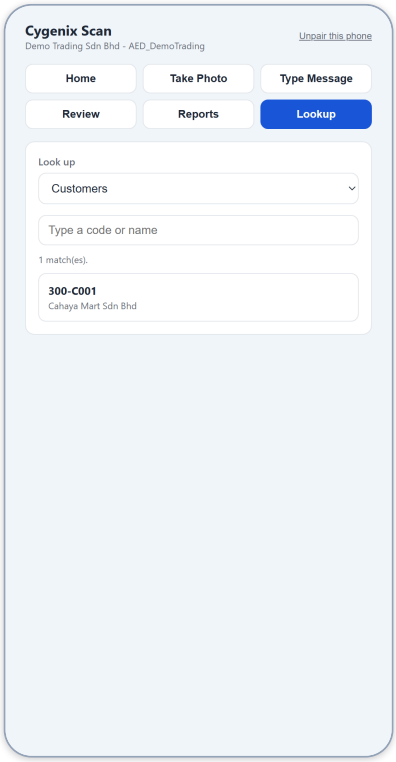
Choose the document type, take a photo, then tap **+ Add another page** for each extra page. When you tap **Upload**, the pages are combined into a single PDF and sent as one document.

Lookup

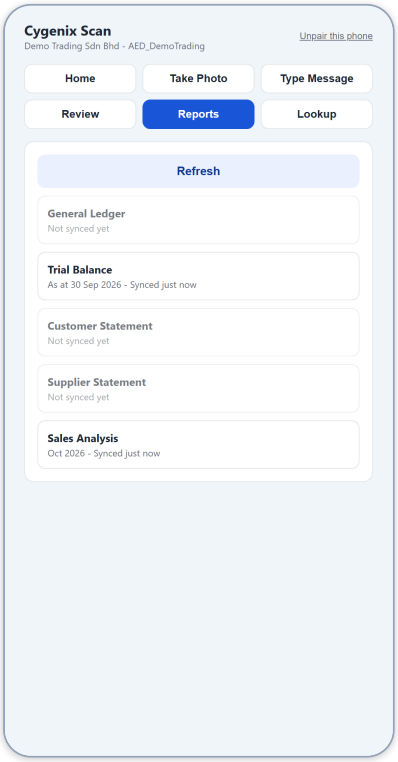
Search your customers, suppliers or items by code or name — handy when you are out and need a code.



Take Photo



Lookup



Reports

Notifications

On **Home** tap **Turn on notifications** and allow them. Within about a minute of a document becoming ready for review, the phone shows “1 document is ready for review” (or “3 documents…”). Tap it to open Cygenix Scan. Turn it off any time with the same button.

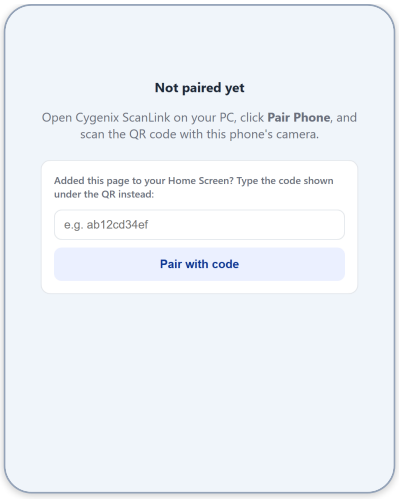
> **iPhone:** notifications work only when the page is added to the Home Screen. Tap Share → **Add to Home Screen** and open **Cygenix Scan** from the new icon. That app has its own storage, so it must be paired again — on the unpaired screen, type the code shown under the QR in the PC’s Pair Phone window (below).

Pair Phone now shows a code

The Pair Phone window on the PC shows the QR code **and** a short code. Scan the QR with a normal browser, or type the code on the phone’s “Not paired yet” screen.



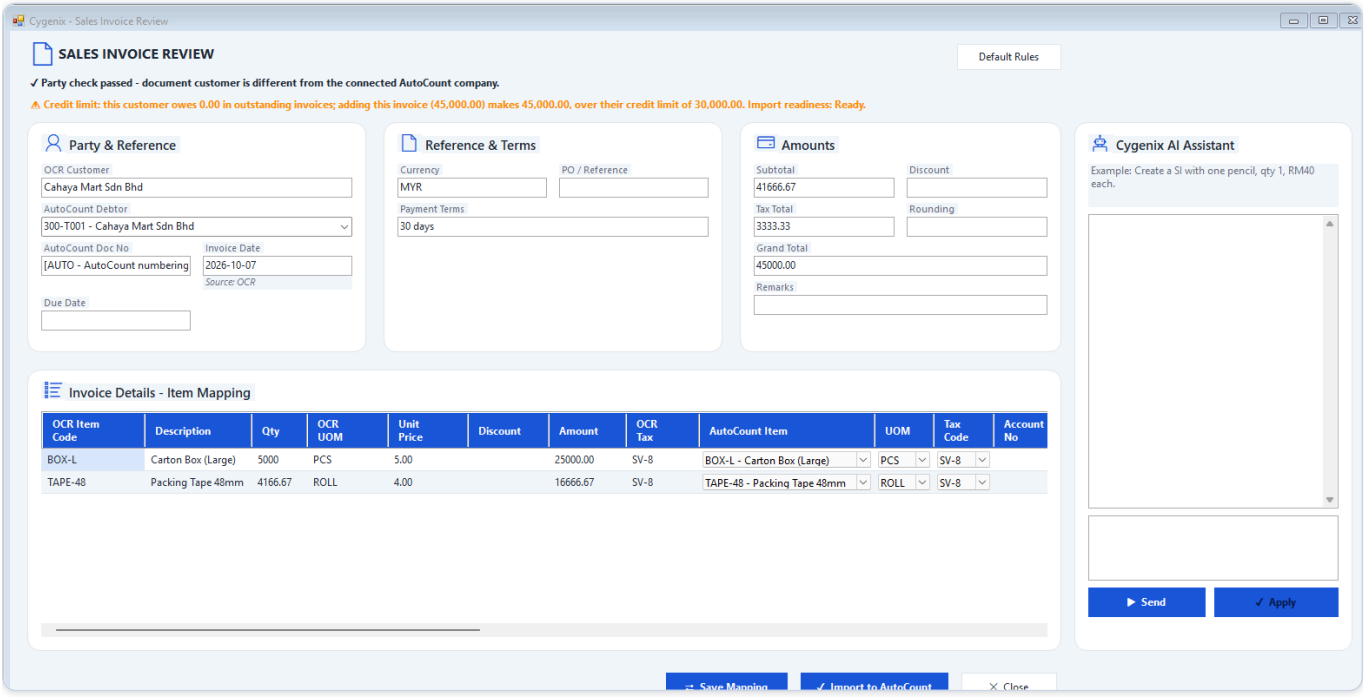
PC: Pair Phone shows the QR and the code



Phone: “Pair with code”

3. Sales Invoice credit control

When you review a Sales Invoice, ScanLink now checks the customer's AutoCount record and warns you in the status line. Warnings never block the import — you decide — but they tell you what AutoCount is likely to do.



This invoice would take the customer over their AutoCount credit limit.

Warning	When it appears
Credit limit	The customer's outstanding invoices and debit notes plus this invoice exceed their credit limit. If AutoCount is set not to allow exceeding it, the message says AutoCount may refuse the invoice.
Overdue limit	The customer already has more overdue than their overdue limit.
Customer flagged in AutoCount	A block or warning for invoices is set on the customer in AutoCount; its message is shown.
Possible duplicate	AutoCount already has an invoice with the same customer, total and date.

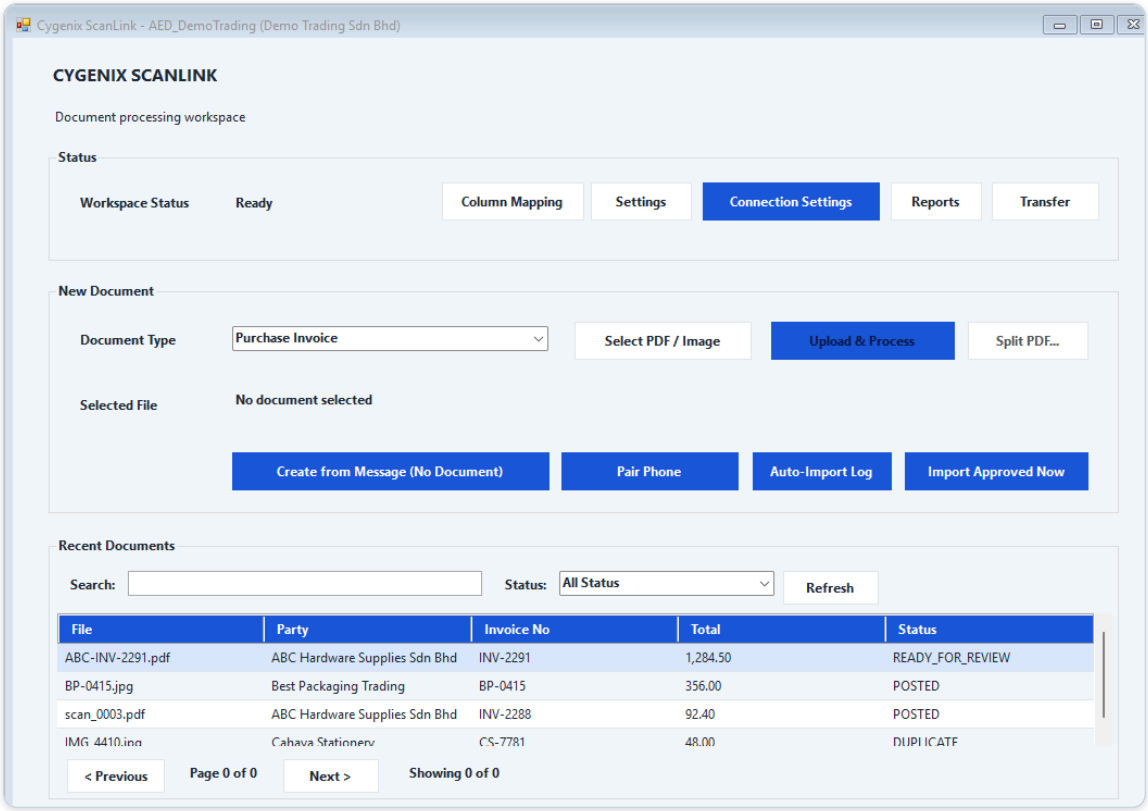
> A credit limit of **0** means "no limit" in AutoCount, so no credit warning is shown. The amount owed counts invoices and debit notes; it is not reduced by unapplied credit notes or on-account payments, so it can slightly overstate what is owed.

4. Also available since 1.0.11

Batch upload and Import Approved Now

In the workspace, **Select PDF / Image** now accepts many files; **Upload & Process** sends them one after another and gives one summary. Files that fail stay selected so you can retry without re-sending the good ones. **Import Approved**

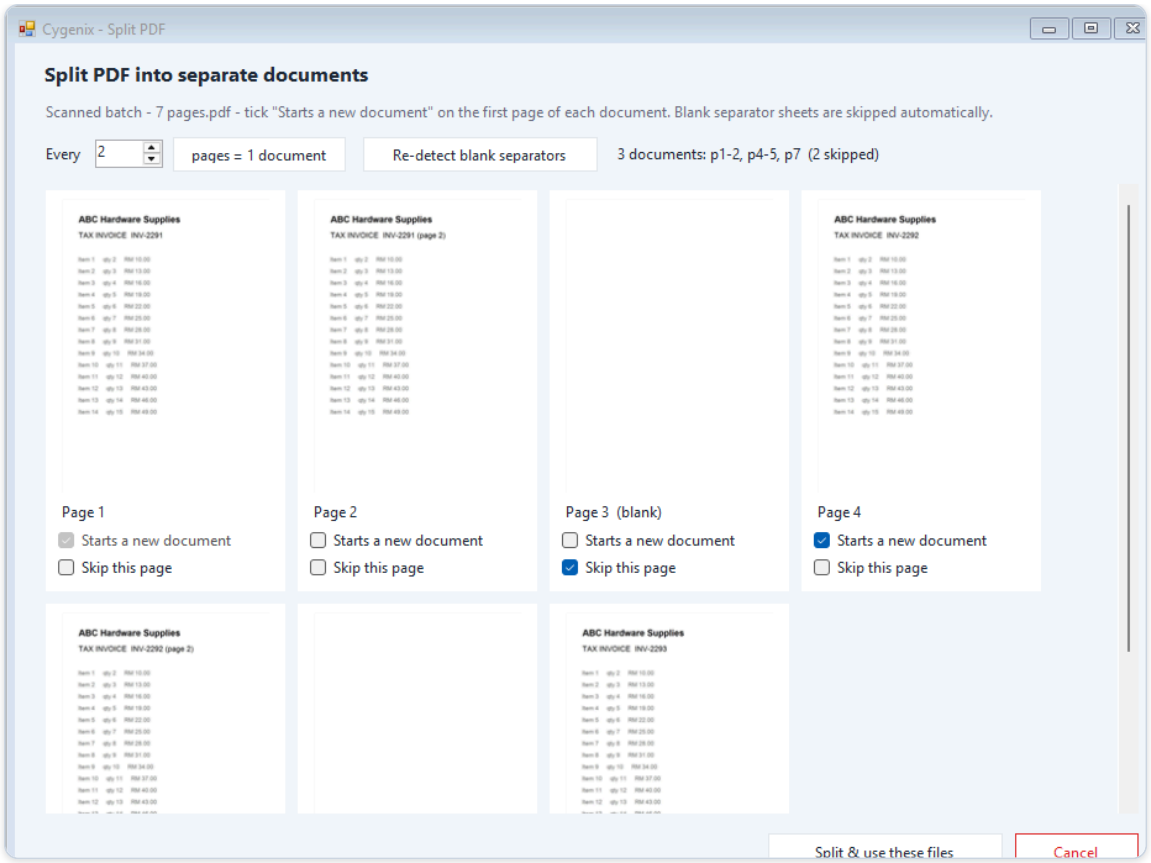
Now posts every approved document after showing you what will be imported; anything that fails a check is skipped and left for you.



The workspace now has **Split PDF...** and **Import Approved Now**.

Split PDF

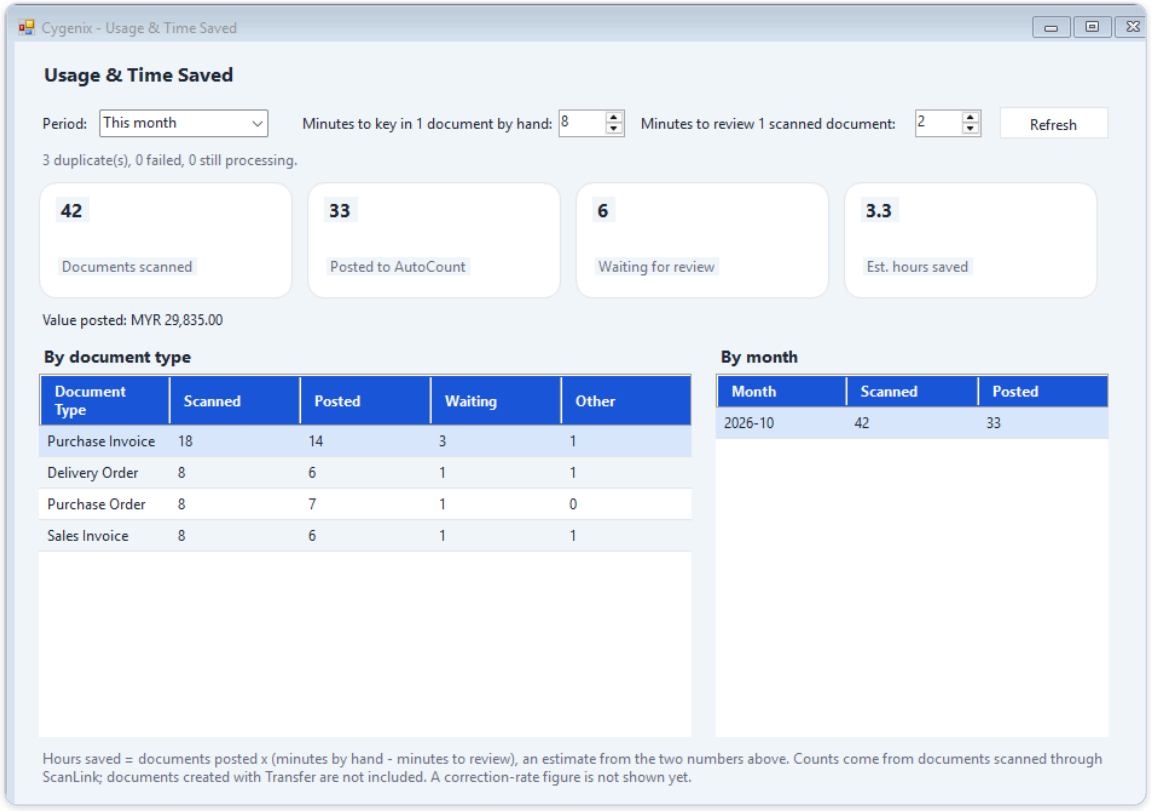
Select a scanned batch PDF and click **Split PDF...**. Blank separator sheets are skipped, and you tick where each new document starts (or use “every N pages”). Then upload the pieces as separate documents.



Split PDF: previews, skipped blank pages, and the resulting documents.

Usage & Time Saved

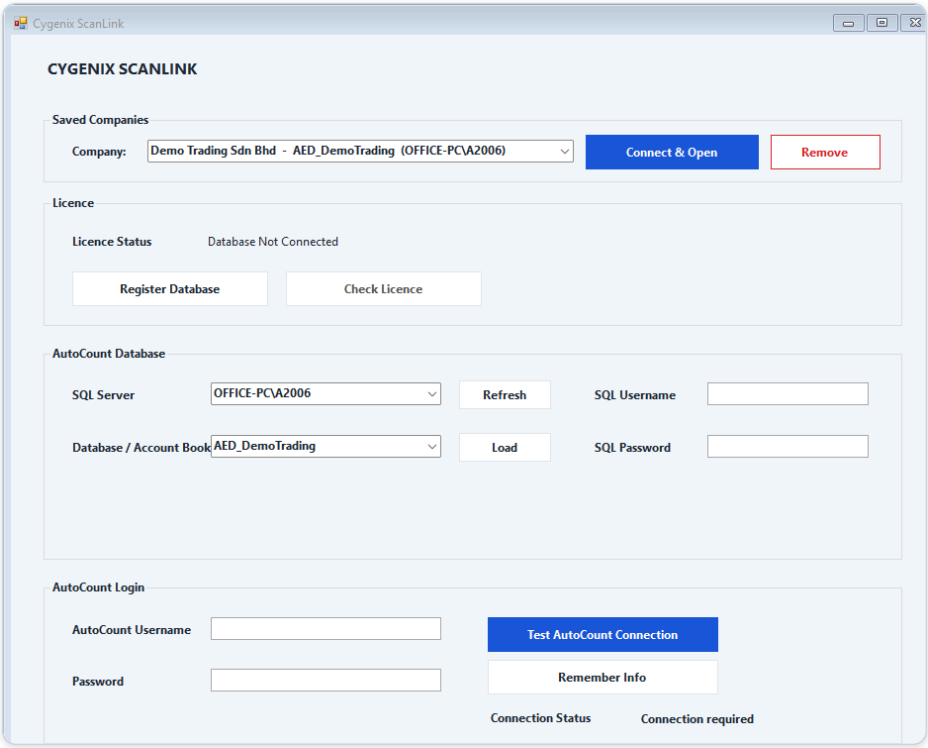
Open **Reports → Usage & Time Saved** to see documents scanned, posted and waiting, the value posted, and an estimate of hours saved. The two minute figures are adjustable.



Usage & Time Saved (sample figures).

Several companies

Click **Remember Info** after connecting; the company joins **Saved Companies**. Next time pick it and click **Connect & Open**. Each company keeps its own scan folder.



The login window with Saved Companies.

5. Upgrading to 1.0.13

1. Copy the installer folder (or unzip the file) to the PC and double-click `CygenixInstallLauncher.exe`. **Do not run the .msi directly.** Click **Yes** to remove the old version first. Your logins and settings are kept.
2. Open Cygenix ScanLink, connect, and open the **Documents workspace** once. This tells the server the PC is on 1.0.13, which switches on the new phone features.
3. On each paired phone, reload the Cygenix Scan page. The new tabs appear. (If the phone says its pairing is out of date, tap **Unpair and re-pair**.)
4. Optional: on Home, tap **Turn on notifications**. On iPhone, add the page to the Home Screen first.

Good to know

- Your **licence** sets the monthly document limit, the number of companies and phones, and which document types are enabled. Nothing about licences changes in 1.0.13.
- If you run several PCs, upgrade each one; a phone gets the new features according to the PC it is paired to.
- PDF features (QR reading, Split PDF) need Windows 10 or 11 and cannot read password-protected PDFs.
- If something does not look right, note the version number and what you saw, and contact your Cygenix Solutions dealer.

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